

the auditor of the county in which such district is located and the amount thereof shall be levied against and apportioned to the lands in such district in proportion to and upon the basis of the value of such lands as fixed by the last preceding equalized assessment roll of said county and said amount shall be added to the general taxes against said lands and collected therewith. If the amount received from the sale of any property in such district exceeds the indebtedness of such district the excess shall be distributed to the land owners of such district in proportion to the value of their respective holdings therein.

SEC. 3. An emergency exists, and this act shall go into Emergency. effect immediately.

Passed the Senate March 1st, 1907.

Passed the House March 11th, 1907.

Approved by the Governor March 13th, 1907.

CHAPTER 166.

[H. B. 186.]

GOVERNMENT, MANAGEMENT AND CONTROL OF THE PUBLIC INSTITUTIONS, EDUCATIONAL INSTITUTIONS AND CAPITOL BUILDING OF THE STATE.

AN ACT relating to the government, management and control of the state's public institutions and educational institutions and its capitol building and grounds, and amending sections 1, 3, 4, 5, 6, 7, 9, 11, 13, of an act entitled "An act to create a State Board of Control, and to provide for the government, control and maintenance of the Western Washington Hospital for the Insane, the Eastern Washington Hospital for the Insane, the State Penitentiary, the State Reform School, the State Soldiers' Home and the State School for Defective Youth; repealing all laws in conflict with this act, and declaring an emergency," approved March 16, 1901.

Be it enacted by the Legislature of the State of Washington:

SECTION 1. That section (1) of said act be amended to read as follows: Section 1. The Governor of the State shall, by and with the advice and consent of the Senate, appoint a bi-partisan board consisting of three citizens of the State, not more than two of whom shall belong to the

Governor shall appoint State Board of Control.

Term. dominant political party, as members of a board to be known as the "State Board of Control." The members of said Board shall hold office, as designated by the Governor, for two, four and six years respectively, and be removable by the Governor in his discretion. Subsequent appointments shall be made as provided and, except to fill a vacancy, shall be for the period of six years. The chairman of the Board for each year shall be the member whose term of office first expires; all vacancies that may occur on said board while the Legislature is not in session shall be filled by appointment by the Governor and shall be submitted to the Senate for consideration at the next session following the appointment. Each member of the said Board shall receive a salary of three thousand (\$3,000) dollars per annum, and in addition shall be paid for all actual and necessary expenses incurred in discharge of his duties.

Compensation.

Board shall manage institutions. SEC. 2. That section three (3) of said act be amended to read as follows: Sec. 3. The State Board of Control shall have full power to manage and govern the following public institutions: The Western Washington Hospital for the Insane, the Eastern Washington Hospital for the Insane, the State Penitentiary, the State Reform School, the State Soldier's Home, the State Institution for Feeble Minded, the State School of the Deaf and the Blind, subject only to the limitations contained in this act and other acts relating to the management of said institutions; and shall have the care, custody and control of the State Capitol building and grounds, with power to designate the rooms therein to be occupied by the various State officials; shall have the authority, and it shall be its duty to visit, at least once each year each of the following named educational institutions: The University of Washington, the State College of Washington, the State Normal School at Cheney, the State Normal School at Ellensburg and the State Normal School at Bellingham; and examine into their system of accounts, and their sources of income and expenditures and their financial management generally, and from time [to time] make suggestions in writing to the board of regents of the respective institutions examined, of such changes in

Examination of educational institutions.

its financial management as to said Board of Control shall seem to be necessary for the better preservation of the several maintenance funds belonging to the institution; and should the said Board of Control deem it advisable, they shall have power to make such changes in the system of bookkeeping followed at any of the above named institutions as to the said Board shall seem better suited to the correct keeping of the accounts of such institution; and said Board of Control shall have power to provide for a uniform system of keeping the accounts of all such institutions, and to provide a uniform system of vouchers and means by which moneys provided for the maintenance of the several institutions shall be drawn from the lawful custodian of such moneys. It shall be the further duty of the Board of Control to examine into the conditions and needs of the aforesaid several institutions, and on or before the first day of December of the year preceding the session of the Legislature report in writing to the Governor the condition of each of said institutions, and what sum of money it deems advisable to appropriate for its maintenance and betterment, having reference to the probable growth of such institution, its general welfare and the object and purpose of its creation.

Report.

SEC. 3. That section four (4) of said act be amended to read as follows: Sec. 4. The State Board of Control shall maintain its offices at the State capitol, and shall employ a competent bookkeeper and accountant, who shall act as secretary of the board; also such additional help as may be required for the conduct of the work of the Board. The salaries of the employes of the Board shall be fixed by the Board, but shall not in any one year exceed the sum of three thousand five hundred (\$3,500.00) dollars. The Board shall cause to be kept at its office a proper and complete system of books and accounts with each public institution under its control, which shall clearly show every expenditure authorized and made thereat; the said books shall exhibit an account of all appropriations made by the Legislature for such institutions, and of all other funds thereof. It shall prescribe the form of vouchers, records

Office at
Capitol.

Employes.

Books and
accounts.

and the methods of keeping accounts at and by each of the institutions under its control; said vouchers, records and methods of accounts of each of the said institutions to be as nearly uniform as possible. The Board, or any member of the Board, shall have the power to examine and check the records of the institutions at any time. The Board shall also have the power to authorize its bookkeeper and accountant, or any other employee, to proceed to any of the institutions at any time for the purpose of examining and checking the records, taking inventory of the property of the institutions, or any department thereof, or for any other purpose that in the opinion of the Board might be deemed necessary. The said employee shall, while engaged in said work, receive, in addition to his salary, pay for actual and necessary expenses incurred in the discharge of the special duty, said expenses to be paid from the fund for the maintenance of the institution. Upon the completion of any special work provided for in this section the Board shall cause the employee doing the said special work to make a full and complete report of the said work to the Board within ten (10) days after the completion of the same.

Employees may visit institutions, When.

SEC. 4. That section five (5) of said act shall be amended to read as follows: Sec. 5. It shall be the duty of the Board to visit, at least once each three months, each of the public institutions under its control at which times meetings of the Board shall be regularly held at the said institutions. During such visitations the Board shall thoroughly inspect all of the departments of, and investigate the financial condition and management of said institutions. For the purpose of aiding in any investigation, the Board shall have the power to summon and compel the attendance of witnesses, to examine them under oath, which any member of the Board shall have the power to administer. Said Board shall also have access to all books, papers and property material to any investigation, and may order the production of any books, papers or property material thereto. Witnesses, other than employes of the State, shall be entitled to the same fees as in civil cases in a superior court.

Board to visit once in three months.

Inspection.

Access to books.

It shall be the duty of the Board to cause the testimony so taken to be transcribed and filed in the office of the Board within ten days after the same is taken, or as soon thereafter as practicable. Any person refusing or failing to obey the orders of the Board issued under the provisions of this section, or to give or produce evidence when required, shall be reported by the Board to the superior court or any judge thereof, and shall be dealt with by court or judge as for contempt of court.

SEC. 5. That section six (6) of said act shall be amended to read as follows: Sec. 6. It shall be the duty of the Board to appoint a chief executive officer for each of the public institutions under its control, who shall devote his entire time to the duties of his office and whose title shall be "Superintendent." Said appointment shall be for a term of four years: *Provided, however,* That at any time the superintendent of such an institution may be removed by the Board in its discretion. The salaries to be paid to the superintendents shall be fixed by the Board, and shall not exceed the amounts herein indicated. Superintendents of Hospitals for the Insane, not to exceed four thousand (\$4,000.00) dollars per annum; superintendent of the State Penitentiary, not to exceed eighteen hundred (\$1,800.00) dollars per annum; superintendent of the State Reform School, not to exceed eighteen hundred (\$1,800.00) dollars per annum; superintendent of the State Soldiers' Home, not to exceed the sum of twelve hundred and fifty (\$1,250.00) dollars per annum; superintendent of the State School for the Deaf and the Blind, not to exceed eighteen hundred (\$1,800.00) dollars per annum; superintendent of the State Institution for Feeble Minded, not to exceed twelve hundred (\$1,200.00) dollars per annum. The superintendent of each such institution shall have the power to appoint all assistants and employes required for the management of the institution placed in his charge, the number of said assistants and employes to be determined and fixed by the Board. The superintendent of any such institution may, at his pleasure, discharge any person therein employed. It shall be the duty of the Board to in-

Board shall
appoint
superintendents of institutions.

Salaries.

Assistants.

Removal of
executive
officers.

investigate any and all complaints made against the chief executive officer of any such institution and also against any other officer or employe of such an institution if the same has not been investigated and reported upon by the superintendent to the Board. The Board shall have the power to remove any chief executive officer of such institution in accordance with the provisions of this section and may after investigation, for good and sufficient reasons, order the discharge of any other officer or employe thereof. The Board shall fix salaries of the officers and employes of the public institutions under its control, on or before the first day of April of each year, to be paid during the year commencing April 1st, and no change shall be made in the salaries to be paid, excepting at the time prescribed in this section: *Provided*, That no person shall be eligible to serve as superintendent of either Hospital for the Insane who has had less than three years experience as a practicing physician after receiving his diploma or license.

Employes at
institutions.

SEC. 6. That section seven (7) of said act shall be amended to read as follows: Sec. 7. The superintendent of each of the public institutions under the control of the Board, the assistant physicians, the steward and accountant and the chief engineer of the Hospitals for the Insane shall be furnished with quarters, household furniture, board, fuel and lights for themselves and their families: *Provided*, That the Board of Control may, by unanimous vote of the full Board, when in their opinion any public institution would be benefited by so doing, extend this privilege to an officer at any of the public institutions under the control of the Board. The word "family" or "families" used in this section shall be construed to mean only the wife and minor children of an officer. Employes shall be furnished with quarters and board for themselves.

Rules.

SEC. 7. That section nine (9) of said act shall be amended to read as follows: Sec. 9. The Board is authorized to make its own rules for the proper execution of its powers. It shall also have the power to adopt rules and regulations for the government of the public institutions placed under its control, and shall therein pre-

scribe, in a manner consistent with the provisions of this act, the duties of the persons connected with the management of such public institutions.

SEC. 8. That section eleven (11) of said act shall be amended to read as follows: Sec. 11. It shall be the duty of the superintendents of the several public institutions to cause to be prepared estimates of the supplies required for the proper conduct and maintenance of the institutions under their charge, covering periods to be fixed by the Board of Control, and to forward the same to the Board in accordance with its directions. The Board shall have the power to revise the estimates made, either as to quantity or quality, and shall make the call for supplies in accordance with the revised list, a copy of which shall be forwarded to the superintendent of the institution for which the call is made. The Board shall purchase the supplies at such times and for such periods as in its judgment may be for the best interests of the institution, in accordance with the provisions of this act.

Purchase of
supplies.

No superintendent or other officer or employe of a public institution shall have the authority to purchase any article for the use of the institution of which they have charge or in which they are employed, except in case of extreme necessity, and when the superintendent shall consider such articles absolutely necessary; that all supplies shall be purchased by the Board of Control in accordance with the provisions of this act. It shall be the duty of the superintendent in each institution to furnish to the Board on or before the fifth day of each month a full and complete statement showing the supplies or articles purchased by him, upon his authority, without the authority of the Board, and to state therein the reasons for the purchase being made. No member of the Board of Control, employe in the office of the Board, or officer or employe of any institution under the control of the Board, shall be directly or indirectly interested in the purchase of supplies; or any other contracts entered into by and for any of the institutions under the control of the Board, and if so interested he shall forfeit his office, such con-

tracts shall be void and such person shall be liable to the State upon his official bond for all damages sustained.

Records.

SEC. 9. That section thirteen (13) of said act shall be amended to read as follows: Sec. 13. The Board shall keep at its office, accessible only to members of the Board, the secretary and proper clerks, except by the consent of the Board, a record showing the residence, sex, age, nativity, occupation, civil condition and date of entrance, or commitment of every person, patient, inmate or convict, in the several public institutions governed by the Board, the date of discharge of every person from the institution, and whether such discharge is final: *Provided*, That in addition to this information the superintendents for the hospitals for the insane shall also state the condition of the person at the time of leaving the institution. The record shall also state if the person is transferred from one institution to another and to what institution; and if dead the date and cause of death. This information shall be furnished to the Board by the several institutions, and also such other obtainable facts as the Board may from time to time require, not later than the fifth day of each month for the month preceding, by the chief executive officer of each public institution, upon blank forms which the Board may prescribe.

Words defined.

SEC. 10. That a section shall be added to said act, which shall be numbered (18), and which shall read as follows: Sec. 18. The term "public institutions" when used in this act shall be construed to refer to all the institutions enumerated in this act excepting the State Capitol building, and excepting also the State's educational institutions. Where the word "institutions" appears it may be construed to refer to all of the institutions mentioned in this act.

Passed the House February 18th, 1907.

Passed the Senate February 28th, 1907.

Approved by the Governor March 14th, 1907.